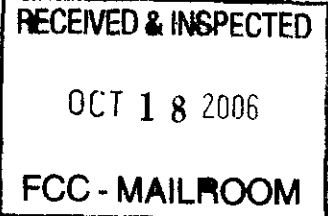


# MOUNT PLEASANT COTTAGE SCHOOL

*Union Free School District*  
**P.O. Box 8, 1075 Broadway**  
**Pleasantville, New York 10570**  
(914) 769-0456 - FAX (914) 769-7331



**NORMAN FREIMARK, Ed.D.**  
Superintendent of Schools

**ED DAVID**  
Chief Financial Officer

October 11, 2006

Letter of Appeal  
FCC  
Office of the Secretary  
445 12<sup>th</sup> Street SW  
Washington, DC 20554

DOCKET FILE COPY ORIGINAL

Re: CC Docket No. 02-6  
Billed Entity Number 216860  
Funding Year 2006/2007  
Form 471 #523262  
FRN # 1440703  
Page 1 of 3

To Whom It May Concern:

The Mt. Pleasant Cottage School UFSD wishes to appeal the Universal Service Administrative Companies FCD Letter, attached, dated August 15, 2006. The Funding Commitment Decision Explanation states "This funding request is denied as a result of a Cost Effectiveness Review, which has determined that your request for – Basic Maintenance of Internal Connections has not been justified as cost effective as required by FCC rules."

Basic Maintenance of our network infrastructure is necessary to maintain the equipments' ability to transport information. The District followed the rules and regulations pursuant to the e-rate program in filing our funding request and responded to the subsequent reviews of our application in a timely manner with supporting documentation listed below.

The documentation included shows our effort to secure multiple proposals for this funding request. Due to an absence of other proposals, inquiries were made to the local BOCES and other Districts and compared the pricing to New York State Contract Pricing. Based on the results of those inquiries, the District found that proposal submitted by Calculator and Computer Center was cost effective. The contract submitted for basic maintenance provided by CCC Computer Center is at a lower rate then the New York State Contract Pricing for Nortel switches and Dell servers. CCC Computer Center pricing was at a discount of 16.91% compared to only 13.05 for the New York State Contract Pricing.

Number of Copies rec'd 0  
List A B C D E

CC Docket No. 02-6

Billed Entity Number 216860

Funding Year 2006/2007

Form 471 #523262

FRN # 1440703

Page 2 of 3

<b>Date</b>	<b>Action</b>	<b>Documentation</b>
1/4/2006	Form 470 was submitted online, posting our request for basic maintenance and repair of the network hardware, wiring and cabling. The allowable Vendor Selection/Contract date is listed on the Form 470 Receipt Notification letter as 02/01/2006.	Attachment #1-470 Pages 1-3
1/5/2006	The RFP posted on the District website.	Attachment # RFP Basic Maintenance Pages 1-8
1/9/2006	Select Telecom, Inc. sent a letter asking to be considered for any bids. They are contacted via phone and directed to the RFP on the District Website and offered a walk through	Attachment # Con. 1
1/27/2006 1/30/2006	Select Telecom is contacted via email asking if they intend to respond to the RFP. Select Telecom responds that they will not be submitting a bid.	Attachment # Select Response 1
2/9/2006	District receives one bid from CCC Computer Center	Attachment # CCC Maint Pages 1-5
2/10/2006	Bid reviewed by the District Technology Executive Committee and approved based on price, qualified personnel, understanding of our computer environment, experience in the industry and stability of the company. In the absence of other bid calls were made to BOCES and other Districts to inquire as to charges for basic maintenance. A comparison was also made the New York State Contract Pricing for basic maintenance of Nortel switches and Dell servers. CCC pricing was at a discount of 16.91% compared to only 13.05 for the New York State Contract Pricing.	Bid Worksheet Attachment # BM 1
2/13/2006	Filed form 471 in accordance with e-rate regulations	Attachment # 471 Pages 1-11
7/28/2006	District receives a Cost Effectiveness Review and responds on 8/1/2006	Attachment # CER Pages 1-8
8/15/2006	District received Funding Commitment Decision Letter	Attachment # FCDL Pages 1-5

CC Docket No. 02-6  
Billed Entity Number 216860  
Funding Year 2006/2007  
Form 471 #523262  
FRN # 1440703  
Page 3 of 3

The technology programs that have proved demonstratively valuable to our population depend on funding received from the e-rate program.

To deny this funding for maintaining the Districts computer infrastructure places an extreme financial burden on the District. Our income/tuition is fixed by the State and we have no tax revenue options available to us. Money spent on basic maintenance of our infrastructure would have to be taken from other essential services to our very needy special education students placed at our residential facility. Therefore, I respectfully request that the FCC review and approve this funding request.

If you require any additional information please contact me at 914-769-0456 x201.

Sincerely,

A handwritten signature in black ink, appearing to read "Norm Freimark", written in a cursive style.

Norm Freimark, Ed.D.  
Superintendent of Schools  
Mount Pleasant Cottage School

FCC Form

Approval by OMB  
3060-0806**470****Schools and Libraries Universal Service  
Description of Services Requested  
and Certification Form**

Estimated Average Burden Hours Per Response: 4.0 hours

This form is designed to help you describe the eligible telecommunications-related services you seek so that this data can be posted on the Fund Administrator website and interested service providers can identify you as a potential customer and compete to serve you.

Please read instructions before beginning this application.

(To be completed by entity that will negotiate with providers.)

**Block 1: Applicant Address and Identifications**

<b>Form 470 Application Number:</b> 278160000571596		
<b>Applicant's Form Identifier:</b> 0607BNM470		
<b>Application Status:</b> INCOMPLETE		
<b>Posting Date:</b>		
<b>Allowable Contract Date:</b>		
<b>Certification Received Date:</b>		
<b>1. Name of Applicant:</b> MOUNT PLEASANT COTTAGE SCHOOL UFSD		
<b>2. Funding Year:</b> 07/01/2006 - 06/30/2007		<b>3. Your Entity Number</b> 216860
<b>4a. Applicant's Street Address, P.O.Box, or Route Number</b> 1075 BROADWAY		
<b>City</b> PLEASANTVILLE	<b>State</b> NY	<b>Zip Code</b> 10570
<b>b. Telephone number</b> ext. (914) 769- 0456		<b>C. Fax number</b> (914) 769- 1141
<b>5. Type Of Applicant</b> <input checked="" type="radio"/> Individual School (individual public or non-public school) <input type="radio"/> School District (LEA; public or non-public [e.g., diocesan] local district representing multiple schools) <input type="radio"/> Library (including library system, library outlet/branch or library consortium as defined under LSTA) <input type="radio"/> Consortium (intermediate service agencies, states, state networks, special consortia of schools and/or libraries)		
<b>6a. Contact Person's Name:</b> Norm Freimark		
First, if the Contact Person's Street Address is the same as in <b>Item 4</b> above, check this box. If not, please complete the entries for the Street Address below.		
<b>6b. Street Address, P.O.Box, or Route Number</b> 1075 BROADWAY P.O. BOX 8		
<b>City</b>	<b>State</b>	<b>Zip Code</b>

PLEASANTVILLE	NY	10570
Check the box next to your preferred mode of contact and provide your contact information. One box <b>MUST</b> be checked and an entry provided.		
<input checked="" type="checkbox"/> 6c. Telephone Number	(914) 769-0456	
<input type="checkbox"/> 6d. Fax Number	(914) 769-7331	
<input type="checkbox"/> 6e. E-mail Address	nfreimark@mpcsny.org	

**Block 2: Summary Description of Needs or Services Requested**

<b>7 This Form 470 describes (check all that apply):</b>
a. <input type="checkbox"/> Tariffed or month-to-month services to be provided without a written contract. A new Form 470 must be filed for non-contracted tariffed or month-to-month services for each funding year.
b. <input checked="" type="checkbox"/> Services for which a new written contract is sought for the funding year in Item 2. Check if you are seeking <input checked="" type="checkbox"/> a multi-year contract and/or <input checked="" type="checkbox"/> a contract featuring voluntary extensions
c. <input type="checkbox"/> A multi-year contract signed on or before 7/10/97 but for which no Form 470 has been filed in a previous funding year.
<b>NOTE: Services that are covered by a signed, written contract executed pursuant to posting of a Form 470 in a previous funding year OR a contract signed on/before 7/10/97 and previously reported on a Form 470 as an existing contract do NOT require filing of a new Form 470.</b>

<b>What kinds of service are you seeking: Telecommunications Services, Internet Access, Internal Connections Other than Basic Maintenance, or Basic Maintenance of Internal Connections? Refer to the Eligible Services List at <a href="http://www.sl.universalservice.org">www.sl.universalservice.org</a> for examples. Check the relevant category or categories (8, 9, 10 and/or 11 below), and answer the questions in each category you select.</b>		
<b>8 <input type="checkbox"/> Telecommunications Services</b> <i>Do you have a Request for Proposal (RFP) that specifies the services you are seeking? If you check YES, your RFP must be available to all interested bidders for at least 28 days. If you check YES and your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.</i>		
a. <input type="checkbox"/> YES, I have released or intend to release an RFP for these services. It is available or will become available on the Web at or via (check one): <input type="checkbox"/> the Contact Person in Item 6 or <input type="checkbox"/> the contact listed in Item 12.		
b. <input type="checkbox"/> NO, I have not released and do not intend to release an RFP for these services.		
<b>Whether you check YES or NO, you must list below the Telecommunications Services you seek. Specify each service or function (e.g., local voice service) and quantity and/or capacity (e.g., 20 existing lines plus 10 new ones). See the Eligible Services List at <a href="http://www.sl.universalservice.org">www.sl.universalservice.org</a> for examples of eligible Telecommunications services. Remember that only eligible telecommunications providers can provide these services under the universal service support mechanism. Attach additional lines if needed.</b>		
c. <input type="checkbox"/> Check this box if you prefer discounts on your bill.	<input type="checkbox"/> Check this box if you prefer reimbursement after paying your bill in full.	<input checked="" type="checkbox"/> Check this box if you do not have a preference.
<b>9 <input type="checkbox"/> Internet Access</b> <i>Do you have a Request for Proposal (RFP) that specifies the services you are seeking? If you check YES, your RFP must be available to all interested bidders for at least 28 days. If you check YES and your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.</i>		

<b>a</b> <input checked="" type="radio"/> <b>YES</b> , I have released or intend to release an RFP for these services. It is available or will become available on the Web at or via (check one): <input type="checkbox"/> the Contact Person in Item 6 or <input type="checkbox"/> the contact listed in Item 12.		
<b>b</b> <input type="radio"/> <b>NO</b> , I have not released and do not intend to release an RFP for these services. <b>Whether you check YES or NO, you must list below the Internet Access Services you seek. Specify each service or function (e.g., monthly Internet service) and quantity and/or capacity (e.g., for 500 users). See the Eligible Services List at <a href="http://www.sl.universalservice.org">www.sl.universalservice.org</a> for examples of eligible Internet Access services. Attach additional lines if needed.</b>		
<b>c</b> <input checked="" type="radio"/> Check this box if you prefer discounts on your bill.	<input type="radio"/> Check this box if you prefer reimbursement after paying your bill in full.	<input type="radio"/> Check this box if you do not have a preference.
<b>10</b> <input type="checkbox"/> <b>Internal Connections Other than Basic Maintenance</b> <i>Do you have a Request for Proposal (RFP) that specifies the services you are seeking? If you check YES, your RFP must be available to all interested bidders for at least 28 days. If you check YES and your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.</i>		
<b>a</b> <input checked="" type="radio"/> <b>YES</b> , I have released or intend to release an RFP for these services. It is available or will become available on the Web at or via (check one): <input type="checkbox"/> the Contact Person in Item 6 or <input type="checkbox"/> the contact listed in Item 12.		
<b>b</b> <input type="radio"/> <b>NO</b> , I have not released and do not intend to release an RFP for these services. <b>Whether you check YES or NO, you must list below the Internal Connections Services you seek. Specify each service or function (e.g., a router, hub and cabling) and quantity and/or capacity (e.g., connecting 1 classroom of 30 students). See the Eligible Services List at <a href="http://www.sl.universalservice.org">www.sl.universalservice.org</a> for examples of eligible Internal Connections services. Attach additional lines if needed.</b>		
<b>c</b> <input checked="" type="radio"/> Check this box if you prefer discounts on your bill.	<input type="radio"/> Check this box if you prefer reimbursement after paying your bill in full.	<input type="radio"/> Check this box if you do not have a preference.
<b>11</b> <input type="checkbox"/> <b>Basic Maintenance of Internal Connections</b> <i>Do you have a Request for Proposal (RFP) that specifies the services you are seeking? If you check YES, your RFP must be available to all interested bidders for at least 28 days. If you check YES and your RFP is not available to all interested bidders, or if you check NO and you have or intend to have an RFP, you risk denial of your funding requests.</i>		
<b>a</b> <input checked="" type="radio"/> <b>YES</b> , I have released or intend to release an RFP for these services. It is available or will become available on the Web at <a href="http://www.mpcsny.org">http://www.mpcsny.org</a> or via (check one): <input type="checkbox"/> the Contact Person in Item 6 or <input type="checkbox"/> the contact listed in Item 12.		
<b>b</b> <input type="radio"/> <b>NO</b> , I have not released and do not intend to release an RFP for these services. <b>Whether you check YES or NO, you must list below the Basic Maintenance Services you seek. Specify each service or function (e.g., basic maintenance of routers) and quantity and/or capacity (e.g., for 10 routers). See the Eligible Services List at <a href="http://www.sl.universalservice.org">www.sl.universalservice.org</a> for examples of eligible Basic Maintenance services. Attach additional lines if needed.</b>		
<b>c</b> <input checked="" type="radio"/> Check this box if you prefer discounts on your bill.	<input type="radio"/> Check this box if you prefer reimbursement after paying your bill in full.	<input type="radio"/> Check this box if you do not have a preference.
<b>Service or Function:</b>		<b>Quantity and/or Capacity:</b>
basic maintenance of all eligible network hardware, wiring and cabling to resolve all problems necessary to maintain the ability of the network to transmit information		300-400 users
repair and upkeep of all eligible hardware excluding parts costs		40 switches, 960 network connections, 6 servers, Instagate email/firewall, router

**12 (Optional)** Please name the person on your staff or project who can provide additional technical details or answer specific questions from service providers about the services you are seeking. This need not be the contact person listed in Item 6 nor the Authorized Person who signs this form.

Name: <b>Virginia Johnson</b>	Title: <b>AV &amp; Technology Specialist</b>
----------------------------------	---

Telephone number  
**(914) 769 - 0456 extn: 344**

Fax number  
**(914) 769 - 7331**

E-mail Address  
**vjohnson@mpcsny.org**

**13a.** ☐ Check this box if there are any restrictions imposed by state or local laws or regulations on how or when service providers may contact you or on other bidding procedures. Please describe below any such restrictions or procedures, and/or provide a Web address where they are posted and a contact name and telephone number.

☒ Check this box if no state and local procurement/competitive bidding requirements apply to the procurement of services sought on this Form 470.

**13b.** If you have plans to purchase additional services in future years, or expect to seek new contracts for existing services, you may summarize below (including the likely timeframes). If you are requesting services for a funding year for which a Form 470 cannot yet be filed online, include that information here.

### Block 3: Technology Assessment

**14.** ☐ **Basic telephone service only:** If your application is for basic telephone service and voice mail only, check this box and skip to Item 16. Basic telephone service is defined as wireline or wireless single line voice service (local, cellular/PCS, and/or long distance) and mandatory fees associated with such service (e.g., federal and state taxes and universal service fees).

**15.** Although the following services and facilities are ineligible for support, they are usually necessary to make effective use of the eligible services requested in this application. Unless you indicated in Item 14 that your application is ONLY for basic telephone service, you must check one or both boxes in 15a through 15e. You may provide details for purchases being sought.

a. Desktop communications software: Software required ☒ has been purchased; and/or ☒ is being sought.

b. Electrical systems: ☒ adequate electrical capacity is in place or has already been arranged; and/or ☐ upgrading for additional electrical capacity is being sought.

c. Computers: a sufficient quantity of computers ☒ has been purchased; and/or ☒ is being sought.

d. Computer hardware maintenance: adequate arrangements ☒ have been made; and/or ☐ are being sought.

e. Staff development: ☒ all staff have had an appropriate level of training /additional training has already been scheduled; and/or ☒ training is being sought.

f. Additional details: Use this space to provide additional details to help providers to identify the ineligible services you desire.

### Block 4: Recipients of Service

**16. Eligible Entities That Will Receive Services:**

Check the ONE choice (Item 16a, 16b or 16c) that best describes this application and the eligible entities that will receive the services described in this application. You will then list in Item 17 the entity/entities that will pay the bills for these services.

a. ☐ Individual school or single-site library.

b. ☒ Statewide application for (enter 2-letter state code) representing (check all that apply):

- ☐ All public schools/districts in the state:  
☐ All non-public schools in the state:  
☐ All libraries in the state:

If your statewide application includes INELIGIBLE entities, check here. ☐ If checked, complete Item 18.

c. ☒ School district, library system, or consortium application to serve multiple eligible entities:

Number of eligible entities	3
<i>For these eligible sites, please provide the following</i>	
Area Codes (list each unique area code)	Prefixes associated with each area code (first 3 digits of phone number) separate with commas, leave no spaces
914	747, 769

**17. Billed Entities**

17. Billed Entities: List the entity/entities that will be paying the bills directly to the provider for the services requested in this application. These are known as Billed Entities. At least one line of this item must be completed. If a Billed Entity cited on your Form 471 is not listed below, funding may be denied for the funding requests associated with this Form 470.

Entity Number	Entity
216860	MOUNT PLEASANT COTTAGE SCHOOL UFSD

**18. Ineligible Participating Entities**

List the names of any entity/entities here for whom services are requested that are not eligible for the Universal Service Program.

Ineligible Participating Entity	Area Code	Prefix
---------------------------------	-----------	--------

**Block 5: Certification**

19. ☐ I certify that the applicant includes: (Check one or both.)

- a. ☒ schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. Secs. 7081(18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or  
b. ☐ libraries or library consortia eligible for assistance from a State library administrative agency



under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to elementary and secondary schools, colleges, and universities).

20. ☒ I certify that all of the individual schools, libraries, and library consortia receiving services under this application are covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, an SLD-certified technology plan approver, prior to the commencement of service. The plans were written at the following level(s):

- a. ☐ individual technology plans for using the services requested in the application; and/or
- b. ☒ higher-level technology plans for using the services requested in the application; or
- c. ☐ no technology plan needed; application requests basic local, cellular, PCS, and/or long distance telephone service and/or voice mail only

21. ☒ I certify that I will post my Form 470 and (if applicable) make my RFP available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology plan goals. I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, other than the services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

23. ☒ I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support.

24. ☒ I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. ☒ I certify that I have reviewed all applicable state and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form can be punished by fine or forfeiture, under the Commissions Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

26. ☒ I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

27. Signature of authorized person: ☐

28. Date (mm/dd/yyyy):

29. Printed name of authorized person: **Norm Freimark**

30. Title or position of authorized person: **Superintendent of Schools**

31a. Address of authorized person: **1075 Broadway**  
**P.O. Box 8**  
City: **Pleasantville** State: **NY** Zip: **10570**

31b. Telephone number of authorized person: **(914) 769 - 0456** ext. **201**

31c. Fax number of authorized person: **(914) 7697331**

31d. E-mail address number of authorized person: **nfreimark@mpcsny.org**

31e. Name of authorized person's employer: **Mount Pleasant Cottage School UFSD**

**Service provider involvement with preparation or certification of a Form 470 can taint the competitive bidding process and result in the denial of funding requests. For more information, refer to the SLD web site at [www.sl.universalservice.org](http://www.sl.universalservice.org) or call the Client Service Bureau at 1-888-203-8100.**

**NOTICE:** Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 470**  
**P.O. Box 7026**  
**Lawrence, Kansas 66044-7026**  
**1-888-203-8100**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD Forms**  
**ATTN: SLD Form 470**

3833 Greenway Drive  
Lawrence, Kansas 66046  
1-888-203-8100

FCC Form 470  
November 2004

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**FCC Form 470**

Universal Service Program Description of Services Requested and Certification Form

**Entity Number: 216860****Applicant's Form Identifier: 0607BNM470****Contact Person: Norm Freimark****Phone Number: 914-769-0456 Ext. 201**

FCC Form

Approval by OMB  
3060-0806**470****Schools and Libraries Universal Service  
Program Description of Services Requested  
and Certification Form**

Do not write in this area

**Form 470 Application Number: 278160000571596****19. ☒** I certify that the applicant includes: (Check one or both.)**a. ☒** schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. Secs. 7081(18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million; and/or**b. ☐** libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any school (including, but not limited to elementary and secondary schools, colleges, and universities).**20. ☒** I certify that all of the individual schools, libraries, and library consortia receiving services under this application are covered by technology plans that are written, that cover all 12 months of the funding year, and that have been or will be approved by a state or other authorized body, an SLD-certified technology plan approver, prior to the commencement of service. The plans were written at the following level(s):**a. ☐** individual technology plans for using the services requested in the application; and/or**b. ☒** higher-level technology plans for using the services requested in the application; or**c. ☐** no technology plan needed; application requests basic local, cellular, PCS, and/or long distance telephone service and/or voice mail only.**21. ☒** I certify that I will post my Form 470 and (if applicable) make my RFP available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology plan goals. I certify that I will retain required documents for a period of at least five years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the status and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.

22. ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. Sec. 54.500(k). Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, other than the services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

23. ☒ I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support.

24. ☒ I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

25. ☒ I certify that I have reviewed all applicable state and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form can be punished by fine or forfeiture, under the Commissions Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

26. ☒ I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.

27. Signature of authorized person	<i>Norm Freimark</i>	28. Date	1/4/06
29. Printed name of authorized person	Norm Freimark		
30. Title or position of authorized person	Superintendent of Schools		
31a. Street Address of authorized person	1075 Broadway P.O. Box 8 Pleasantville, NY 10570		
31b. Telephone Number of authorized person	(914) 769-0456 Ext. 201		
31c. Fax Number of authorized person	(914) 769-7331		
31d. E-mail address of authorized person	nfreimark@mpcsny.org		
31e. Name of authorized person's employer	Mount Pleasant Cottage School UFSD		

Form 470 Application Number: 278160000571596

MOUNT PLEASANT COTTAGE SCHOOL UFSD

1075 BROADWAY

PLEASANTVILLE, NY 10570-

Service provider involvement with preparation or certification of a Form 470 can taint the competitive bidding process and result in the denial of funding requests. For more information, refer to the SLD web site at [www.sl.universalservice.org](http://www.sl.universalservice.org) or call the SLD client Service Bureau at 1-888-203-8100.

NOTICE: Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Description of Services Requested and Certification Form (FCC Form 470)

with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding. In addition, information provided in or submitted with this form or in response to subsequent inquiries may also be subject to disclosure consistent with the Communications Act of 1934, FCC regulations, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

Please submit this form to:

**SLD - Form 470  
P.O. Box 7026  
Lawrence, KS 66044-7026  
1-888-203-8100**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD Forms  
ATTN: SLD Form 470  
3833 Greenway Drive  
Lawrence, KS 66046  
1-888-203-8100**

FCC Form 470  
November 2004

Done

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AP # 523262

#RFP BASIC Maintenance  
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**MOUNT PLEASANT COTTAGE SCHOOL, U.F.S.D.**

**REQUEST FOR PROPOSAL**

**BASIC MAINTENANCE CONTRACT**

**FOR NETWORK INFRASTRUCTURE**

**MOUNT PLEASANT COTTAGE SCHOOL UNION FREE SCHOOL DISTRICT**

**1075 Broadway, P.O. Box 8, Pleasantville, New York 10570**

**Phone: (914)-769-0456 Fax: (914)-769-7331**

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## **I. Purpose of the Request for Proposal**

## **II. Introduction**

- **Description of the School District**
- **Description of Existing Computing Environment**
- **The E-Rate Program**

## **III. Maintenance Contract Requirements**

## **IV. General Vendor Considerations**

- **Guidelines**
- **Response**

## **V. Vendor Selection**

## **VI. Summary**



## **I. PURPOSE OF THE REQUEST FOR PROPOSAL**

This RFP is being issued to provide interested parties with information to enable them to prepare and submit a proposal for basic maintenance of the network infrastructure at Mount Pleasant Cottage School U.F.S.D.

The successful bidder will be expected to abide by all requirements of the E-Rate program and District bid process, as appropriate, including the extension of discounts as funded by E-Rate. The signed contract will be dependent upon the District receiving approval from the Universal Service Fund and the District's school board. Nothing in this proposal shall obligate the District to compensate any vendor for their efforts.

## **II. INTRODUCTION**

### **Description of the School District**

The Mount Pleasant Cottage Union Free School District is located in Pleasantville, New York on a 138 acre campus. As a Union Free School District, the curriculum provided to the children emphasizes special education with remedial services, vocational and occupational education programs.

The District has three major school programs:

1. The Mount Pleasant Cottage School teaches students in grades 1-12 who reside on the campus. The students are of normal intellectual potential and have social and emotional problems. The high school is registered with the State, and issues diplomas to students completing the prescribed course of study.
2. The Edenwald School serves residents between the ages of 6 and 20 who are below average in intellectual potential and have social and emotional problems.
  - This program is for dual diagnosed students.
3. The Diagnostic Program is for 25 students who are placed for a 30 to 60 day stay during which they receive a full education, psychological, psychiatric and medical workup.

In addition, the Mount Pleasant Cottage School District has a day student program.

The uniqueness of the educational program at the Mount Pleasant Cottage School Union Free School District is the closeness with which it works collaboratively with residential staff in setting goals for every youngster. The staff responsible for the children's care and treatment, including the educational staff, meets regularly to share impressions, reports, progress and re-evaluate plans and goals. This assures an integrated approach between the school services, the child care services, and the clinical services.

The Mount Pleasant Cottage School U.F.S.D. was created as a result of a special act of the State Legislature in 1966, to educate the children in the Pleasantville Cottage School

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and Edenwald Center Residential Centers. These Residential Centers are Divisions of the Jewish Child Care Association.

The Mount Pleasant Cottage School, U.F.S.D. educational program was developed through the years and has become a comprehensive and appropriate for the delivery of services as directed by the Commissioner of Education of the State of New York.

### **Description of Existing Computing Environment:**

The Mount Pleasant Cottage School U.F.S.D. existing network servers are running Windows 2000 SP4. The desktop environment is Windows XP and MAC OS10.

### **Existing Network Drops:**

MPCS	576
DC	72
Edenwald	<u>312</u>
Total:	960

### **Server room in MPCS:**

#### **Cabinet #1**

8 Nortel Networks Baystack 420-24 T switches

#### **Cabinet #2**

3 Nortel Networks Baystack 420-24T Switches  
1 Belkin Omniview 4 port KVM Switch  
6 Dell Servers Windows 2000  
1 Dell Powervault 120T DLT Autoloader  
1 Esoft Instagate EX2  
1 Router (Best Web)

### **MPCS First Floor Cabinet**

6 Baystack 420-24 T switches

### **MPCS 2<sup>nd</sup> Floor Cabinet**

7 Baystack 420-24 T switches

### **DC School**

3 Baystack 420-24T switches

## **Description of Existing Computing Environment Continued:**

### **Edenwald School:**

#### **Cabinet #1**

8 Baystack 420-24T switches

#### **Cabinet #2**

5 Baystack 420-24 T switches

**Note:** Upgrades to the Network Infrastructure have been submitted to E-Rate for funding for the 2005/2006 school year. This application is currently in the appeal process. Should the appeal be approved the maintenance contract should cover the addition and or upgrades to the existing network as listed below:

	Veritas Back-up Exec for eligible servers
1	Tripplite SU6000RT3U UPS for eligible servers
4	Tripplite SU3000RTXL3U
1	PASSPORT 8600 SERIES
2	Business Policy 460 gigabit switches
2	GBIC with media adapter
1	GBIC with Media adapter for 420's
5	Baystack 420 cables
78	Additional network drops

### **The E-Rate Program**

The Telecommunications Act of 1996 established a requirement to provide discounted telecommunication services to K-12 schools and libraries. In a response to the Act, the FCC issued an Order (known as the Universal Service Order) on May 8, 1997 implementing a discount plan for schools and libraries. The FCC discount plan was adopted by the New York State Public Service Commission and allows schools and libraries in New York State to receive discounts between 20 and 90 percent on a wide range of telecommunications and Internet access services. The Mount Pleasant Cottage School, U.F.S.D. is eligible to receive the maximum discount 90% offered by the program.

Schools and libraries receive discounts on a wide range of services, including basic telephone service, Internet access, e-Mail, data circuits, high-speed conduit and wireless. Also eligible for the discount are network servers, wire and wireless connections, routers, switches, hubs, installation and basic maintenance. Not qualifying for the discount are personnel computers, modems, fax machines, training and telephone instruments.

The Mount Pleasant Cottage School anticipates the approval of e-rate funds for the services requested under this RFP.

### **III. MAINTENANCE OF NETWORK INFRASTRUCTURE**

- Basic maintenance contract for the period between July 1, 2006 and June 30, 2007 on all eligible network hardware, wiring and cabling to resolve all problems necessary to maintaining the ability of the network to transmit information.
- Repair and upkeep of all eligible hardware (excluding parts costs)
- Included how support calls are placed and routed to the network support person
- State average response time for telephone support, non-critical on-site calls and critical on-site calls.
- Define normal business hours and how emergency calls are handled outside of normal business hours and holidays
- Include company history and references

### **V. GENERAL VENDOR CONSIDERATIONS:**

#### **Guidelines**

Mount Pleasant Cottage School U.F.S.D. reserves the right to waive any formality and/or irregularity, to reject any or all proposals, or to require new proposals as serves the best interests of Mount Pleasant Cottage School U.F.S.D. Mount Pleasant Cottage School U.F.S.D. is not obligated to accept a low proposal if it is non-compliant or does not serve the best interest of the Mount Pleasant Cottage School U.F.S.D.

Vendors must affirm in writing that all prices will be held for the duration of the contract period.

By signing the proposal, a vendor affirms there has been no gift, nor any intent to give at any time any economic opportunity, promise of future employment, gift, loan, gratuity, special discount, trip, favor or service to an employee of Mount Pleasant Cottage School, U.F.S.D. in connection with the proposal submitted.

The quality of the proposal(s) submitted by a vendor will be viewed as a basic indication of the vendor's capability and technical competence.

Quality is interpreted as:

- Completeness
- Accuracy
- Compliance with proposal instructions
- Organization and conciseness of descriptive material

Proposals, which do not comply with instructions, may be eliminated from further consideration.

Any questions regarding this RFP can be submitted in writing via email or faxed to Edward D. David at [edavid@mpcsny.org](mailto:edavid@mpcsny.org), fax number 914-769-7331.

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R# 523262

RFP BASIC MAINT  
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## Response

- All proposals must be in writing and 3 copies must be provided. Vendors must return completed proposals to: Edward D. David, Chief Financial Officer, Mount Pleasant Cottage School, U.F.S.D., Business Office, 1075 Broadway, P.O. Box 8, Pleasantville, New York 10570 prior to 3:00 p.m. on Thursday, February 2, 2006. No proposal received after the date and hour specified will be considered. Proposals will not be accepted via email or facsimile unless 3 copies have been mailed as herein described. Any proposals solely submitted via facsimile or email will be automatically disqualified.
- Vendors must respond to all sections of this RFP or Mount Pleasant Cottage School; U.F.S.D. will deem their proposal to be incomplete. Mount Pleasant Cottage School, U.F.S.D. will not accept incomplete proposals.
- Proposals must include the full name and address of the vendor. Failure to sign the proposal will be cause for disqualification. The authorized signature should show the title of the person signing the proposal.
- Vendors must have a Service Provider Identification Number (SPIN) from the Universal Service Administrative Company Schools and Libraries Division.

## IV. VENDOR SELECTION

Mount Pleasant Cottage School, U.F.S.D. will select a maximum of three vendor proposals from those submitted in response to this RFP from which the successful vendor will be chosen.

The criteria for selecting the vendor proposals are as follows:

Price	30%
Understanding of Needs	10%
Prior Experience	20%
Personnel Qualifications	20%
Financial Stability	<u>20%</u>
Total	100%

The vendor finalists may be required to present their proposals at the Mount Pleasant Cottage School, U.F.S.D. Board of Education meeting.

Upon board approval the Mount Pleasant Cottage School, U.F.S.D. will notify the selected vendor that their organization has been awarded the project in its entirety.

The contract(s) between the selected vendor and Mount Pleasant Cottage School, U.F.S.D. must be finalized and signed by all parties involved. All contracts are subject to the commitment of E-Rate funding from USAC.

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### **VIII SUMMARY**

The vendor must be a Microsoft Solutions Provider. His engineers must carry certification from manufacturers that reflect his skills in installation, engineering and maintenance.

The RFP response should include a line item listing of all costs. Any items not eligible for e-rate should be listed separately.



BEN. 2168600 4P# 523262 # Con. 1

# Select Telecom Inc.

Business Telephone Systems Voice-Data Cabling Data Networks  
Security Camera Design & Installations

Monday, November 28, 2005

- Authorized NY State Contract Vendor -
- SPIN # - 143026543 -
- FED TAX ID # - 13-3879798

**Attention:**

**Liz Gallo**

Mount Pleasant Cottage UFSD  
1075 Broadway, PO Box 8  
Pleasantville, NY 10570

**Re: Future Bid List Inclusion**

**Recent School District Projects**

**Eastchester Schools**

**Nortel Solution - 4 Schools**

**Over 130 Telephones/Voice Mail**

**124 IP Security Cameras, PoE**

**New Rochelle High School**

**143 IP Security Cameras, Including**

**Nortel Switches, Servers, and PoE**

**Control Rm. w/ Remote Monitor Capability**

Ms. Gallo:

We are an Authorized Nortel Telephone System Dealer, currently headquartered out of Valhalla, NY. With over 1,700 satisfied clients throughout the tri-state area we would like to request to be included as a potential bidder for any future **BID LIST REQUESTS** or **REQUEST FOR PROPOSALS** that your district might have.

We are an Authorized State Contract Vendor for telephone and voice mail systems, security cameras, and data network equipment. We would also be interested in any Cabling or Wiring requests (voice, data or fiber optic).

**Bids of Interest:**

- ☐ Telephone Systems (Including Voice-over-IP/VoIP Requests)
- ☐ Voice Mail Systems
- ☐ Voice, Data or Fiber Optic Cabling
- ☐ Network Hardware
- ☐ Security Camera Design and Installations

Thank you for your time and consideration. We look forward to working with and bidding for future school district initiatives. Please call me or email me with any further questions or if there is anything else I need to provide in order to participate on your bid lists moving forward. I hope all is well!

Sincerely,

Joe Clarkin  
Select Telecom Inc.  
115 Wall Street  
Valhalla, NY 10595  
(P) 914-761-1313 Ext: 313  
(F) 914-761-1331  
joec@select-tele.com  
www.select-tele.com

called 11/9/06 gave website + other info offered walk thru

115 Wall Street Valhalla, New York 10595  
(P) 914 761 1313 (F) 914 761 1331 www.select-tele.com

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AI# 523262

Attachment Page 1 of 1  
# Select Response 1

**Virginia Johnson**

---

**From:** Joe Clarkin [JoeC@select-tele.com]  
**Sent:** Monday, January 30, 2006 9:14 AM  
**To:** vjohnson@mpcsny.org  
**Subject:** RE: E-Rate 2006

Virginia,  
Not at this time. We have too many projects going on right now to perform our due diligence in competing for your various projects. Please keep us mind in future projects though. Hope all is well.  
Joe

---

**From:** Virginia Johnson [mailto:vjohnson@mpcsny.org]  
**Sent:** Friday, January 27, 2006 4:40 PM  
**To:** Joe Clarkin  
**Subject:** E-Rate 2006

Mr. Clarkin,

We spoke on the phone January 9<sup>th</sup> regarding the District's RFP for network upgrades and basic maintenance. I was wondering if you were planning to submit a bid in response the RFP's?

Sincerely,

Virginia Johnson  
AV & Technology Specialist  
Mount Pleasant Cottage School



B.E. # 216860

471 # 523262

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Mount Pleasant Cottage School UFSD

## **VIII. Basic Maintenance of Network Proposal**



**CCC Computer Center  
555 Theodore Fremd Avenue Suite B 102  
Rye NY 10580  
914-967-1200**